

DATE: March 5, 2019

TO: 911 Emergency Response Advisory Committee

FROM: Dena Moore, Assistant Manager, City of Reno Public Safety Dispatch,
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THROUGH: Jenny Hansen, Assistant Director, City of Reno Public Safety Dispatch

SUBJECT: REQUEST FOR TRAVEL AND TRAINING FUNDING FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP: A review, discussion and possible action to approve, deny or otherwise modify a request for funding for the costs associated with two staff members to attend the Navigator IAED 2019 Training Conference and Pre-Conference, for a cost not to exceed \$6200.00 for travel, registration, seminars, and meetings.

SUMMARY

PUBLIC SAFETY TRAINING CONFERENCE FOR PRIMARY PSAP (Public Safety Answering Point) RENO PUBLIC SAFETY DISPATCH:

A review, discussion and possible action to approve, deny or otherwise modify a request for funding for two (2) individuals from Reno Public Safety Dispatch to attend the Navigator IAED 2019 Training Conference and Pre-Conference, April 22, 2019 through April 26, 2019 in National Harbor, Maryland, not to exceed the amount of \$6200.00

NRS APPLICABLE:

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is a primary Public Safety Answer Point (PSAP) – City of Reno Public Safety Dispatch.

PREVIOUS ACTION & BACKGROUND

Yearly a request is made for funding for two (2) individuals from each of the three (3) primary PSAP's to attend four Dispatch Training Conferences. Navigator is one of these pre-approved conferences. This conference will provide critical training on 9-1-1 technology, operations, policies and education issues.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting

system. Budget authority exists within the E911 Fund to the travel and training to the public safety training conferences for registrations, seminars and meetings.

The Navigator IAED 2019 Conference is in National Harbor, Maryland. Training Conference registration is \$555.00 per person, airfare is \$554.42 per person round trip, per diem/meals, travel (to/from hotel) & incidentals is approximately \$172.00 per person, transportation to and from the airport \$80.00 per person round trip (no free shuttle is provided), and lodging is approximately \$627.00 per person, for an approximate total cost per person of \$1988.42

The Navigator IAED 2019 Pre-Conference registration is \$500.00 per person, per diem/meals, travel (to/from hotel) & incidentals is approximately \$190.00 per person, and lodging is approximately \$418.00 per person, for an approximate total cost per person of \$1108.00

Attending for Reno Public Safety Dispatch are Operations Supervisor Elaina Hooper and Administrative Supervisor Cody Shadle.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for the costs associated with two staff members attending the Navigator IAED 2019 Conference and Pre-Conference, not to exceed funds of more than \$6200.00 total for Reno Public Safety Dispatch.

POSSIBLE MOTION

Move to approve the recommendation to fund costs associated with two staff members attending the Navigator IAED 2019 Conference and Pre-Conference in National Harbor, Maryland, not to exceed \$6200.00 for Reno Public Safety Dispatch.